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ORDER DESCRIPTION

Best Practices Version 6.0 has been published in field manual form. CGA members are able to order up to 100 at no cost. Members are responsible for shipping and handling charges. Nonmembers (and all member orders over 100) will be charged \$2/book.

Options	Product Description	Distribution Breakdown by Option	Shipping & Handling Charge**	Number of Boxes/Books***
1	Field Manual	1 Box = 25 Books	\$18.50	
2	Field Manual*	OTHER - Specify Quantity in "Check Option Box"	TBD	

*If you would like to order a quantity not specified in the above options or would like to guarantee shipment by a specific date, please contact Katey Revak (see information below).

**The shipping and handling charges above are based on an average for all locations – actual charge may vary slightly. The invoice for shipping & handling will be sent to the individual listed at the top of the form. Shipping/handling invoice will be sent directly from Revak & Associates.

***CGA only charges members for shipping/handling on all orders up to 100 books. All nonmembers and all member orders over 100 books will be charged \$2/book.

Please Fax Order Form To:

Revak & Associates

Fax: 330-533-9147 or email krevak@zoominternet.net

Shipping/Order Questions:

Contact Katey Revak (330-533-1727 or at krevak@zoominternet.net)

Payments for shipping or orders over 100 can be paid by check or credit card (Visa/MC).